



60+ VBA Keyboard Shortcuts

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How to master key board shortcuts ?

1. Take a handful (may be 5 or 10) shortcuts that you think you'll use the most and pin them to your desk. Make a conscious effort every time to use them
2. As you become a more avid user of VBA, keep adding more keyboard shortcuts to your kitty. Also knowing how to [type faster](#) really helps to get your hands on the keyboard. So learn typing
3. Remembering keyboard shortcuts is all about using them over and over again till the time they come intuitively to you
4. Quick Tip:
 - The shortcuts that begin with Ctrl require you to press the Ctrl key and the shortcut key together
 - The shortcuts that begin with Alt do not require you to press Alt Key and shortcut keys together*. That is the reason why Alt based shortcuts tend to be longer than Ctrl based shortcuts

**This rule is not applicable for all Alt Based shortcuts*



Navigation Shortcuts

Alt + F4	Closes the Visual Basic Editor window and returns to the application
Ctrl + F4	Closes the active MDI child window
Alt + F8	Displays the Macros dialog box
Alt + F11	Toggles between Visual Basic Editor and Excel
Ctrl + Tab	Moves to the next module or window. Two or more module windows should be open
Home	Shifts to the beginning of the current line
End	Shifts to the end of the current line
Page Up	Shifts one screen upwards
Page Down	Shifts one screen downwards
Ctrl + Home	Moves to the top of the module
Ctrl + End	Moves to the bottom of the module
Ctrl + Page Up	Moves to the top of the current procedure
Ctrl + Page Down	Moves to the start of the next procedure
Ctrl + Up Arrow	Moves to the sub or function directly above
Ctrl + Down Arrow	Moves to the sub or function directly below



Selection Shortcuts

Shift + Home

Selects till the start of the line

Shift + End

Selects till the end of the line

Shift + Page Up

Selects till the top of the module

Shift + Page Down

Selects till the bottom of the module

Ctrl + A

Select all text in the current module

Ctrl + Shift + F8

Step out of the code

Ctrl + Shift + F9

Clear all breakpoints from the active project



Accessing Menus & Options in VBA

Alt > A	Displays the (Add-Ins) menu
Alt > D	Displays the (Debug) menu
Alt > E	Displays the (Edit) menu
Alt > F	Displays the (File) menu
Alt > H	Displays the (Help) menu
Alt > I	Displays the (Insert) menu
Alt > O	Displays the (Format) menu
Alt > Q	Closes the Visual Basic Editor window and returns to Excel
Alt > R	Displays the (Run) menu
Alt > T	Displays the (Tools) menu
Alt > V	Displays the (View) menu
Alt > W	Displays the (Window) menu
Ctrl + E	Displays the (File > Export File) dialog box
Ctrl + F	Displays the (Edit > Find) dialog box
Ctrl + G	Displays the (View > Immediate window) window
Ctrl + H	Displays the (Edit > Replace) dialog box



Accessing Menus & Options in VBA

Ctrl + L	Shows the call stack
Ctrl + M	Displays the Import File dialog box
Ctrl + R	Displays the Project Explorer window
Ctrl + J	Displays a drop-down of available properties
Ctrl + F2	Activates the Object Box in the top left corner of the Code window
Ctrl + F8	Run to the cursor
Shift + F9	Activates the Quick Watch window adding the current variable
F1	Displays help on a keyword
F2	Displays the Object Browser window
F3	Finds the next occurrence of the last word you searched for using (Ctrl + F)
F4	Displays the Properties Window
F5	Runs the current procedure or continues if in Debug Mode
F6	Switch split windows
F7	Displays the Code window
F8	Run the code line by line
F9	Inserts or toggles a breakpoint
F10	Toggles the activation of the Menu bar



Editing Shortcuts

Ctrl + Delete	Delete till the end of the word from the starting point of the cursor
Ctrl + Spacebar	Displays drop-down of matching properties
Ctrl + Backspace	Deletes till the start of the word from the starting point of the cursor
Alt + Backspace	Undo the last action
